

Vehicle & Transit Licensing Group
 10 Sin Ming Drive Singapore 575701
 Tel: 1800 – CALL LTA (1800 – 2255 582) Fax: (65) 65535329

BTR-F-APS-V00

**APPLICATION FOR AN ASEAN PUBLIC SERVICE VEHICLE (PSV) PERMIT FOR
 ASEAN MEMBER COUNTRY REGISTERED BUS**

This form may take you 15 minutes to complete. You will need the following document to fill in the form:

- Vehicle Registration card

Please note the following:

- (a) This application form is to be filled in and submitted together with an original vehicle registration card, original insurance certificate, passengers' name list and itinerary where applicable.
- (b) The application for the permit shall be made at least 7 days before the date on which the vehicle in question is to be brought into Singapore.
- (c) Permit fee is S\$5 per month or part thereof.
- (d) The vehicle shall meet the technical requirements for use in Singapore and must not exceed the following technical limits:

• Maximum Laden Weight (BDM):	16,000 kg for 2 axles or 24,000 kg for 3 or more axles
• Maximum Height:	4 metres
• Maximum Width:	2.6 metres

If the vehicle's height or width or both exceeds the above limits, a special permit to authorise its use on Singapore road must be obtained from the Traffic Police Department at 10, Ubi Avenue 3 (off Paya Lebar Road), Singapore 408865. (Tel: 65470000).

If the vehicle's laden weight exceeds the above limits, a notification of its intended movement must be submitted to the Land Transport Authority, Road Structure & Facilities Management Division, 1 Hampshire Road, Block 3, #03-00, Singapore 219428. (Tel: 63962048).

Section A - Particulars of Owner

NRIC No./Business Reg. No.:	
Name of Registered Owner:	
Registered Address of Applicant/Registered Address of Business (as in Accounting & Corporate Regulatory Authority):	

Section B - Particulars of Agent/ Authorised Person

NRIC No./Passport No.:	
Name of Registered Owner/ Company:	
Registered Address of Owner/Registered Address of Business (as in Accounting & Corporate Regulatory Authority):	
Contact No.:	

Section C - Particulars of the vehicle

Vehicle Registration Number:		Country of Registration:	
Licensed Capacity:		Height:	m
Laden Weight (BDM):	Kg	Width:	m
Insurance Company:		Expiry Date of Insurance:	
Expiry Date of Vehicle Licence (Road Tax) in country of Registration:			

Section D - Application Details

1. I wish to apply for an ASEAN PSV Permit for my bus to enter Singapore from _____ (DD/MM/YY) to _____ (DD/MM/YY).

2. Type of Vehicle Registered in Country of Registration: (Please tick accordingly)

<input type="checkbox"/> Bas Berhenti-henti	<input type="checkbox"/> Bas Persiaran	<input type="checkbox"/> Bas Ekspres
<input type="checkbox"/> Bas Sekolah	<input type="checkbox"/> Bas Kilang	<input type="checkbox"/> Others(Please specify): _____

3. Purpose of use in Singapore: (Please tick accordingly)

For scheduled service The bus will be used to operate on a scheduled bus service from an ASEAN member country to Singapore and vice versa. <i>(Please attach the route and stopping points for the service.)</i>	<input type="checkbox"/>
For ferrying tourists The bus will be used to operate on an unscheduled service to carry passengers to Singapore for sightseeing and tour. <i>(For a bus other than an excursion bus, a letter of approval from Jabatan Pengangkutan Jalan (JPJ) approving such use must be produced and attach two copies of name list of passengers and an itinerary.)</i>	<input type="checkbox"/>
For ferrying workers The bus will be used to carry workers to work in Singapore and to convey them back thereafter. <i>(Please attach two copies of the name list of workers and a letter from the factory specifying the set down and pick up locations and times.)</i>	<input type="checkbox"/>
For ferrying students The bus will be used to carry school children to schools in Singapore and convey them back thereafter. <i>(Please attach two copies of the name list of school children and a letter from the school principal specifying the set down and pick up locations and times.)</i>	<input type="checkbox"/>
Others (Please specify):	<input type="checkbox"/>

Section E - Declaration

I declare that the above information furnished by me or my agent is true to the best of my knowledge and belief and I have not wilfully suppressed any material facts. I understand that a false declaration constitutes an offence under Section 129(1)(a) of the Road Traffic Act and will render me liable to disqualification, revocation (if a permit has been issued) and/or legal proceedings. I will also abide by the conditions as specified in this application form.

General Conditions

- a) The vehicle shall only be used for the declared purpose and a separate approval from the Registrar of Vehicles, Singapore is required if the vehicle is to be used for other purposes.
- b) Other than a bus used to operate scheduled service, the vehicle shall only be used for the purpose of proceeding from or to an ASEAN member country in continuation of a journey commenced in an ASEAN member country.
- c) Other than a bus used to operate scheduled service, no passenger, other than a passenger commencing the journey in an ASEAN member country, shall be picked up or set down in Singapore by the vehicle.
- d) Other than a bus used to operate scheduled service, a name list of passengers and an itinerary must be carried on the bus at all times and shall be produced on demand by the Registrar of Vehicles, Singapore or an authorised officer.

Special Conditions

For scheduled service:

- The bus shall only be used to operate a scheduled bus service between Singapore and an ASEAN member country, in accordance to the approved route and stopping places.

For ferrying tourists:

- The bus shall only be used to carry tourists from an ASEAN member country to visit Singapore.
- The bus shall not be used to operate as a part or whole of a scheduled bus service, unless a separate approval is obtained from the Registrar of Vehicles, Singapore.

For ferrying workers:

- The bus shall only be used to carry workers from an ASEAN member country to work in factories or organisations in Singapore and to convey them back thereafter; and
 - a) shall not carry any passenger, other than those in the name list of passengers endorsed by the Registrar of Vehicles, Singapore;
 - b) shall not pick up or set down passengers in Singapore at any place, other than at the approved factories / organisations; and
 - c) shall notify the Registrar of Vehicles, Singapore if there is any change in the factories/organisations served, addresses of the factories/organisations or the name list of the workers carried.

For ferrying students

- The bus shall only be used to carry students from an ASEAN member country to schools in Singapore and to convey them back thereafter; and
 - a) shall not carry any passenger, other than those in the name list of students endorsed by the Registrar of Vehicles, Singapore;
 - b) shall not pick up or set down passengers in Singapore at any place, other than at the approved schools; and
 - c) shall notify the Registrar of Vehicles, Singapore if there is any change in the schools served, addresses of the schools or the name list of the students.

IF THE VEHICLE CONTRAVENES ANY OF THE CONDITIONS OR PROVISIONS IN THE ROAD TRAFFIC (INTERNATIONAL CIRCULATION) RULES OR OTHER GOVERNING LAW, THE DRIVER /OWNER MAY BE LIABLE TO FINE, PROSECUTION AND/OR SUSPENSION OR REVOCATION OF THE PERMIT.

REGISTRAR OF VEHICLES, SINGAPORE

Applicant's signature

Company Stamp (if applicable)

Date

**Delete if inapplicable*

FOR OFFICIAL USE ONLY			
Approving Officer's Name:		Licence Fee:	
Signature:		Date:	