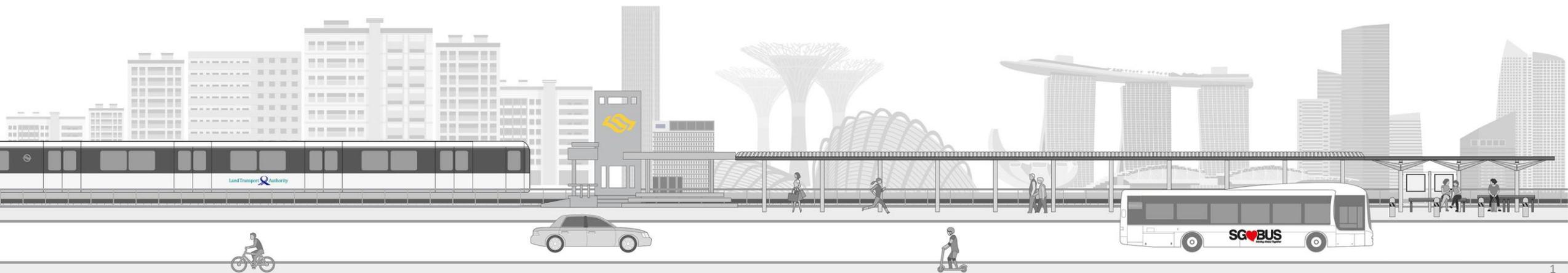


EV Common Charger Grant (ECCG) Step-By-Step Application Guide

Accurate as of 29 Jul 2021



Summary of Application Steps

Step 1 – Access Business Grants Portal

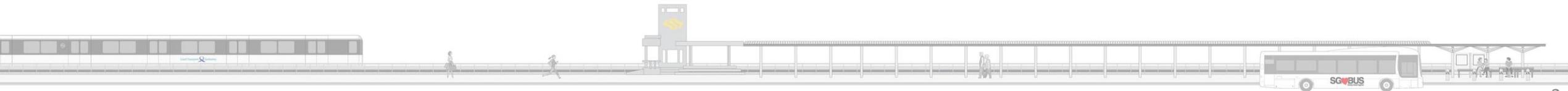
Step 2 – Select Grant to Apply

Step 3 – Fill in Grant Application Details

Step 4 – Declare and Review

Step 5 – Submit Grant Application

Post submission



Step 1 – Access Business Grants Portal

- Visit: <https://www.businessgrants.gov.sg/>
- Click ‘Login’ to login using your Corppass account. Register for one if you do not have an account via <https://www.corppass.gov.sg/>

A Singapore Government Agency Website

BGP
BUSINESS GRANTS PORTAL

Who we are How it works News FAQ

Q **LOGIN**

SUPPORT FOR JOB REDESIGN UNDER PRODUCTIVITY SOLUTIONS GRANT

Improve your organisation's work processes with JR consultancy support today.

Find out more

Learn how to apply
Find out how to apply for a grant

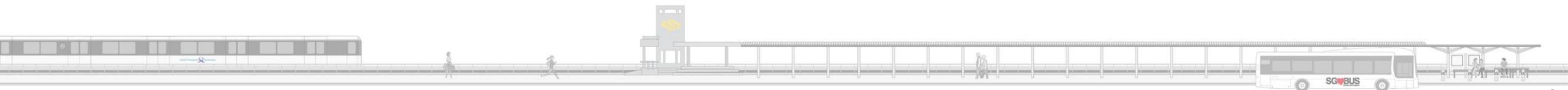
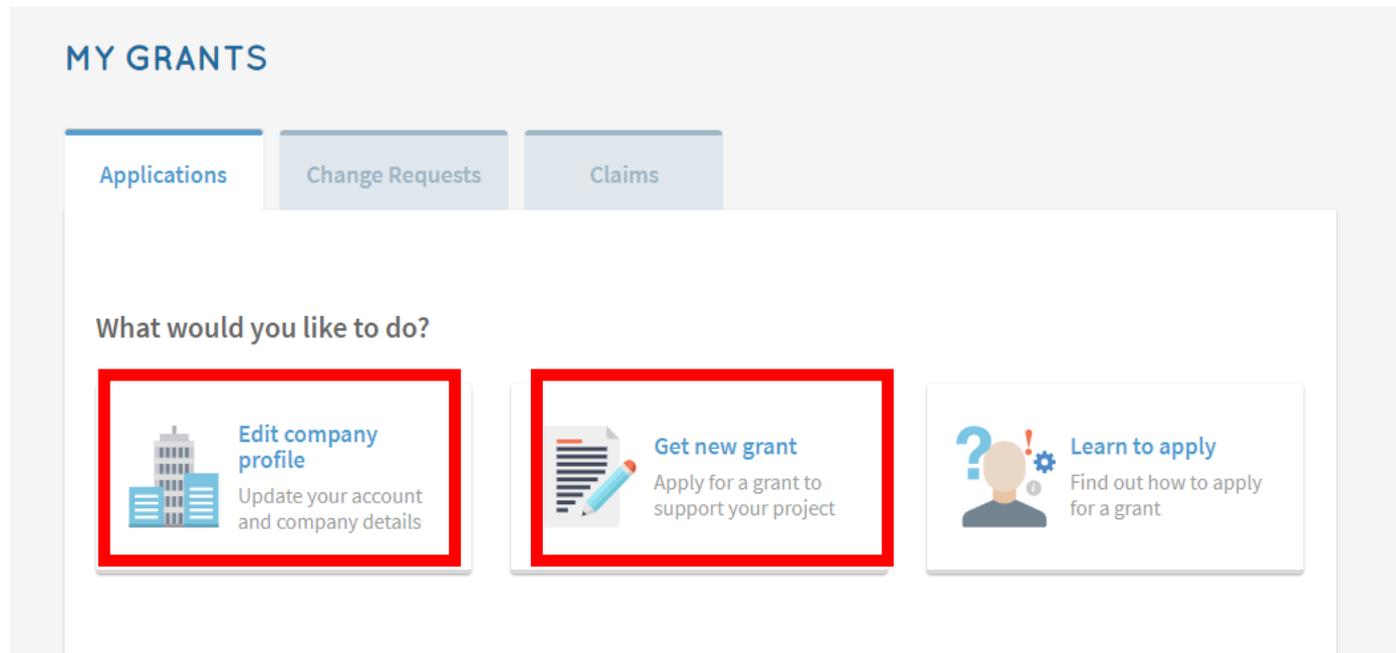
Register for Corppass account
You'll need this to apply for a grant

Apply for a grant now

Login

Step 1 – Access Business Grants Portal

- For first time users of the portal: Click ‘Edit company profile’ to update your company profile, before applying for the ECCG
- Click ‘Get new grant’ to proceed with grant application



Step 2 – Select Grant to Apply

- Click 'Land Transport' > 'EV Charging' > 'Next' > 'Upgrade key business area...' > 'Next' > 'Electric Vehicle Charing System...' > 'Apply'

Which sector best describes your business?

Agriculture	Air Transport	Building & Construction
Education	Environmental Services	Financial Services
Food & Beverages	Healthcare	IT
Land Transport	Landscape	Logistics
EV Charging	Maritime	Media
Manufacturing & Engineering	Real Estate	Retail
Professional Services	Services	Tourism
Security	Others	
Wholesale Trade		

Next →

I need this grant to

Upgrade key business areas, such as adopt technology, improve business processes or raise service standards
Provides financial incentives to help businesses upgrade through ready solutions or embarking on capability upgrading projects

Next →

Which best describes the area you will develop with this grant?

Electric Vehicle Charging System
Enable transition to cleaner energy vehicles through support for installing electric vehicle charging points in non-landed private residences.

Apply

Step 2 – Select Grant to Apply

- Click 'Proceed' to continue with grant application

Information for the grant and additional documents necessary for the grant can be found by clicking on the links here

[← Back to My Grants](#)

Electric Vehicle Charging System (Electric Vehicle Common Charger Grant)

GRANT ACTIONS

The Electric Vehicle Common Charger Grant (ECCG) will co-fund 50% of the cost of relevant components to install smart electric vehicle chargers in non-landed private residences, subject to a cap. The list of smart chargers that are eligible for the grant can be found at this [site](#).

Complete your grant application. It should take about 30 mins with complete information on hand.

You will need:

- Project Proposal (Download the [template](#))
- Quotations of project cost items

Total size of files submitted (company profile and grant application attachments) must not exceed 50MB.



APPLICATION FORM

View or edit your grant submission form

Last updated 0 days ago.
Drafts that have not been updated for 90 days will be deleted.

[Delete Application](#)

Proceed

Step 3 – Fill in Grant Application Details

- Answer questions on eligibility, click 'Next'

Electric Vehicle Charging System (Electric Vehicle Common Charger Grant)

CHECK YOUR ELIGIBILITY

* Mandatory field

“Applicant” or “you” refers to the company or business applying for this grant, e.g a sole proprietorship, partnership, limited liability partnership, or private limited company.

Is the applicant registered in Singapore? *

Yes No

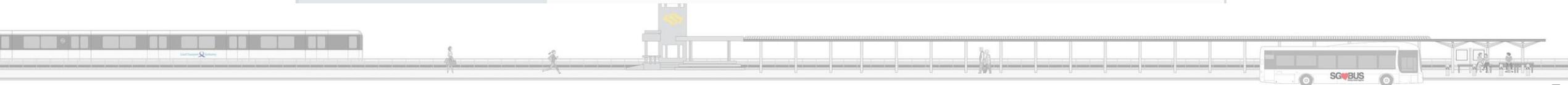
Is the applicant the owner of the charger that will be installed? *

Yes No

Is the charger installed in the common area of a non-landed private residence for residents' use? Non-landed private residences are defined as private developments that are approved to include residential units, but do not include landed properties, shophouses, hotels, hostels, serviced apartments, and workers' dormitories. *

Yes No

Only the owner of the EV charger(s) may apply for the grant.

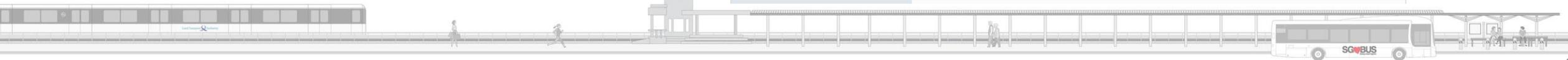


Step 3 – Fill in Grant Application Details

- Fill in contact details, click 'Next'

Mailing address, for LTA to mail documents to the applicant if necessary

The screenshot shows a web application interface for a grant application. On the left is a vertical sidebar with navigation options: 'Back to Grant Actions', 'Eligibility', 'Contact' (highlighted), 'Proposal', 'Cost', and 'Declare & Review'. The main content area is titled 'Main Contact Person' and contains a text box explaining that the person submitting the application is the main contact. Below this are input fields for Name, Job Title, Contact No., Email, and an alternate email. A red rectangular box highlights the 'Mailing Address' section, which includes a checkbox for 'Same as registered address in Company Profile', a 'Postal Code' field with a search icon, and fields for 'Block/House No.', 'Street', 'Level', 'Unit', and 'Building Name'. Below the mailing address is the 'Letter Of Offer Addressee' section, which includes a text box explaining it should be the CEO or Managing Director, a checkbox for 'Same as main contact person', and input fields for Name, Job Title, and Email.



Step 3 – Fill in Grant Application Details

- Fill in proposal details

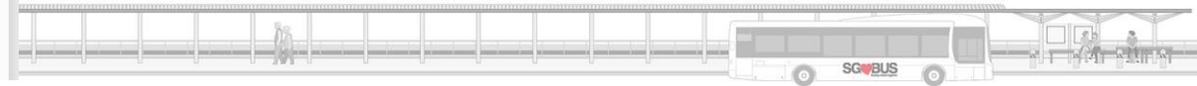
The screenshot shows a web-based grant application form. On the left is a navigation sidebar with options: 'Back to Grant Actions', 'Eligibility', 'Contact', 'Proposal' (highlighted), 'Cost', and 'Declare & Review'. The main form area contains the following fields:

- Project Title ***: Installation of EV chargers in AAA Condo
- Start Date ***: 31 Aug 2021
- End Date ***: 31 Jul 2031
- Project Duration**: 120 months
- Name of Property ***: AAA Condo
- No. of Chargers to be installed ***: 2
- UEN of EV Charger Operator ***: 12345678D

Below these fields is a section for 'Project Proposal and Other Supporting Documents *' with a list of requirements: 'Project Proposal (Download the [template](#))' and 'Quotations of project cost items'. A file upload area follows, with a dashed border and a 'Select Files' button. A note states: 'Only jpg, png, gif, zip, doc, docx, ppt, ppbx, pdf, xls, xlsx files supported. Each file cannot exceed 10 MB. Any special characters in your file name will be removed.' A file named 'ECCG_test.pdf' is shown as uploaded on 27 Jul 2021, 01:46 pm, with a size of 0.53MB. At the bottom is a 'Remarks' field with the placeholder text: 'Fill in any additional remarks on the project proposal and other documents here'.

Start and End date should be the duration of the contract between the Non-Landed Private Residence (NLPR) and Electric Vehicle Charging Operator (EVCO) for the installation and operations of EV chargers

Number of chargers to be co-funded by the grant



Step 3 – Fill in Grant Application Details

- Fill in proposal details, click 'Next'

Click on the link to access LTA's website to download the following documents:

- Form A
 - Letter of Confirmation between NLPR and EVCO
- You should complete the forms before starting the application in BGP

EV Common Charger Grant

LTA has launched the Electric Vehicle Common Charger Grant (ECCG) to encourage the installation of shared Electric Vehicle (EV) chargers in non-landed private residences (NLPRs), such as condominiums and private apartments.

The ECCG will co-fund installation costs of 2,000 EV chargers at NLPRs, as an early adoption incentive. As NLPRs form a significant proportion of residences in Singapore, improving charger provision is an important step towards improving the coverage of Singapore's national EV charging network. At the 2021 Committee of Supply debates, the Government had announced a target to deploy 60,000 EV charging points by 2030, of which 20,000 will be in private premises such as NLPRs, and 40,000 in public carparks.

Applications for the ECCG open from 29 July 2021 and will be assessed on a first-come, first-served basis. The ECCG will be available until 31 December 2023, or until 2,000 chargers have been approved for co-funding, whichever is earlier. Interested parties may apply via the Government's Business Grants Portal.

Eligibility Criteria	▼
Application Procedure	▼
Verification of Smart Chargers and Operators	▼

You can indicate any questions or comments for LTA to note in the remarks box

Project Title * Installation of EV chargers in AAA Condo

Start Date * 31 Aug 2021

End Date * 31 Jul 2031

Project Duration 120 months

Name of Property * AAA Condo

No. of Chargers to be installed * 2

UEN of EV Charger Operator * 12345678D

Project Proposal and Other Supporting Documents *

- Project Proposal (Download the [template](#))
- Quotations of project cost items

Drag and drop files here
or
[Select Files](#)

Only jpg, png, gif, zip, doc, docx, ppt, pptx, pdf, xls, xlsx files supported.
Each file cannot exceed 10 MB. Any special characters in your file name will be removed.

ECCG_test.pdf 27 Jul 2021, 01:46 pm 0.53MB

Remarks
Fill in any additional remarks on the project proposal and other documents here

Step 3 – Fill in Grant Application Details

- Fill in cost details for LEW fees if you intend to claim for it. Provide as much details as possible in the description field
- Soft-copies of quotations/ invoices should be uploaded as supporting documents with the project proposal (see previous slide)

Add a new item for every component. For example, if you have filled in the details for building LEW fees and you also intend to claim the contractor LEW fees, select “Add New Item”, and enter the details for the additional fees

PROVIDE DETAILS OF COSTS

Professional Services SGD 500.00

Licensed Electrical Worker Fees

Building LEW Fees SGD 500.00

Description *

Building LEW Fees

133 characters left

Estimated Cost in Billing Currency * SGD 500.00

Estimated Cost SGD 500.00

I have a confirmed vendor.

Where is your consultancy firm registered? *

Singapore Overseas

Consultancy Firm *

Search for vendor x

Consultancy Firm UEN nil

Add New Item

Step 3 – Fill in Grant Application Details

- Fill in the following details if you intend to claim for the charger equipment and cabling and installation costs

Select hardware from the list, software costs are not eligible for co-funding

Provide as much description of what the item will be used for, to justify for the application

Indicate the appropriate quantity, e.g. if you are claiming for 10 metres of cable, indicate 10

PROVIDE DETAILS OF COSTS

Professional Services SGD 500.00

Hardware/Equipment & Software SGD 0.00

Charger, cabling and installation fees

SGD 0.00

Type * Select...

Description * Describe the item and its uses
150 characters left

No. of Units/Quantity *

Estimated Unit Cost in Billing Currency * SGD

Estimated Unit Cost SGD 0.00

Estimated Cost SGD 0.00

Useful Life of Item(s) * month(s)

No. of Month(s) to be used for Project * month(s)

I have a confirmed vendor.

Add New Item

Total SGD 500.00

← Previous Save Next →

Step 4 – Declare and Review

- Answer declaration questions and acknowledge consents to the application
- Click ‘Review’ to do a final check on application details

[Back to Grant Actions](#)

- Eligibility
- Contact
- Proposal
- Cost 1
- Declare & Review**

6. The Applicant has complied with all applicable safe distancing and other health measures ("SDMs") set out in legislation, as well as directions, conditions and advisories issued by the Singapore Government and its agencies, including those issued by MOH (available at www.moh.gov.sg). *

No Yes

7. The Applicant agrees to comply with all applicable SDMs that may subsequently be issued by the Singapore Government and its agencies. *

No Yes

Consent & Acknowledgement

a. The Applicant consents to the release of any information provided in this application or in support of this application or information on any consequential provision of grant by the Agency to other public agencies for the purposes of assessing the Applicant's suitability for their grant or other assistance schemes or for public policy analysis or formulation or public data analytics purposes, and to external auditors.

b. The Applicant acknowledges that the submission of this application does not, of itself, automatically entitle the Applicant to funding, and all project funding stated in this application is purely an estimation and will be subject to evaluation. The Applicant also understands that the funding shall be subject to such further terms and conditions as may be set out in the Letter of Offer, where applicable.

c. The Applicant acknowledges and agrees that it shall be undertaking the project at its own cost and risk. The Applicant agrees that in no event will the Agency be liable to the applicant for any direct or indirect losses or damages, including loss of income, profit or savings or indirect, incidental, special, consequential, or punitive damages arising from or in connection with this Application.

d. The Applicant agrees to indemnify the Agency against any claims made against the Agency or incurred by the Agency arising from or in connection with this Application.

e. The Applicant agrees that it will allow agencies/entities appointed or authorised by the Agency to access its premises for the purpose of ensuring compliance with the applicable SDMs.

f. The Applicant understands and agrees that if any of the above declarations are found to be false or inaccurate, or if the Applicant breaches any of the agreements above, the Government has the right to suspend the disbursement of monies and/or other benefits under the grant, to revoke any grants issued, and to immediately recover all monies and/or other benefits disbursed under the grant.

The Applicant hereby acknowledges and consents to the above. *

[Previous](#) [Save](#) **[Review](#)**

Step 5 – Submit Grant Application

- Click ‘Submit’ to complete application

[← Back to Grant Actions](#)

- Company Profile
- Eligibility
- Contact
- Proposal
- Cost
- Declare & Review**

application or in support of this application or information on any consequential provision of grant by the Agency to other public agencies for the purposes of assessing the Applicant's suitability for their grant or other assistance schemes or for public policy analysis or formulation or public data analytics purposes, and to external auditors.

b. The Applicant acknowledges that the submission of this application does not, of itself, automatically entitle the Applicant to funding, and all project funding stated in this application is purely an estimation and will be subject to evaluation. The Applicant also understands that the funding shall be subject to such further terms and conditions as may be set out in the Letter of Offer, where applicable.

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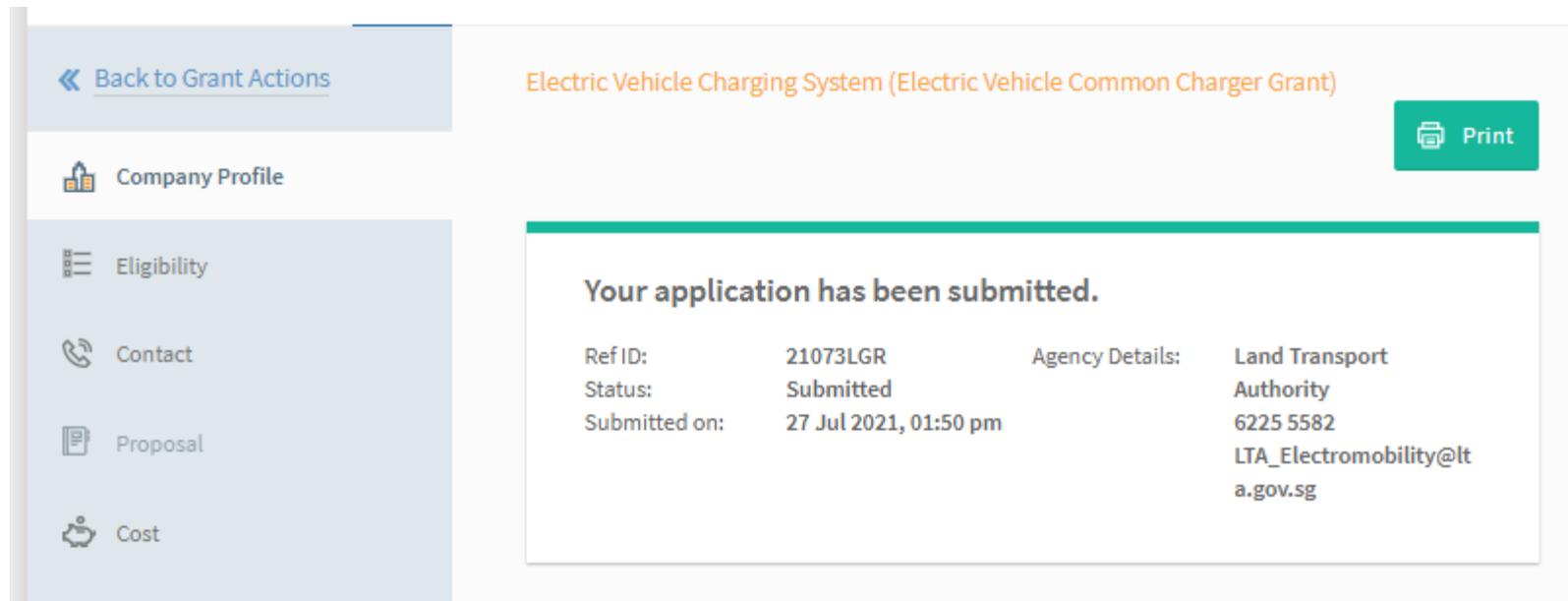
We, the Applicant, declare that the facts stated in this application and the accompanying information are true and correct to the best of our knowledge and that we have not withheld/distort any material facts. We understand that we have a continuing obligation to promptly notify the Agency if there is any change affecting the information set out in this application form and declaration.

We understand that we may face prosecution if we provide false or misleading statements or fail to disclose material facts, and the Agency may, at its discretion, withdraw the grant and recover immediately from us any amount of the grant that may have been disbursed.

[Submit](#)

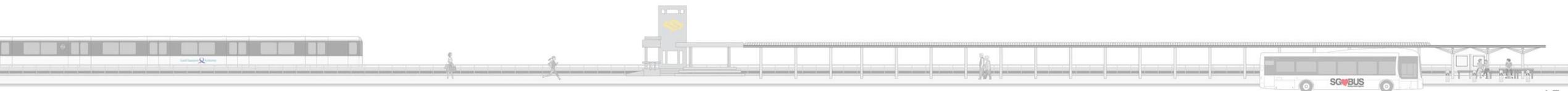
Step 5 – Submit Grant Application

- You will see the following when your application has been submitted successfully



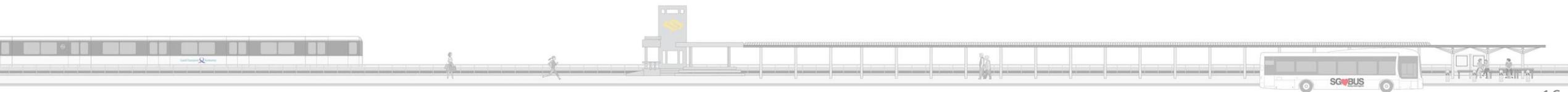
The screenshot displays a web interface for a grant application. On the left is a navigation sidebar with the following items: 'Back to Grant Actions' (with a left arrow icon), 'Company Profile' (with a building icon), 'Eligibility' (with a list icon), 'Contact' (with a phone icon), 'Proposal' (with a document icon), and 'Cost' (with a gear icon). The main content area is titled 'Electric Vehicle Charging System (Electric Vehicle Common Charger Grant)' and includes a green 'Print' button. A central message box states 'Your application has been submitted.' Below this, the following details are provided:

Ref ID:	21073LGR	Agency Details:	Land Transport Authority
Status:	Submitted		6225 5582
Submitted on:	27 Jul 2021, 01:50 pm		LTA_Electromobility@lta.gov.sg



Post Submission

- LTA will review your grant application after you have submitted it.
- If LTA requires more documents or information on your grant application, the application will be routed back to you. The main contact person indicated in the application will receive a notification. You can resubmit the application after addressing the outstanding comments.
- Please do not email LTA separately with additional documents. Keep all correspondence and clarifications on your application within BGP.
- If the application is in order, you will receive a Letter of Offer through BGP, indicating the approved grant quantum, and the terms and conditions of the grant.
- If you accept the Letter of Offer, you will have six months to install the charger and submit your claims.
- If you need to change the cost of items to be claimed after accepting the Letter of Offer, you can raise a change request within BGP, and provide the relevant supporting documents for LTA to assess. The original Letter of Offer remains valid, until the change request is approved.



End of Guide

