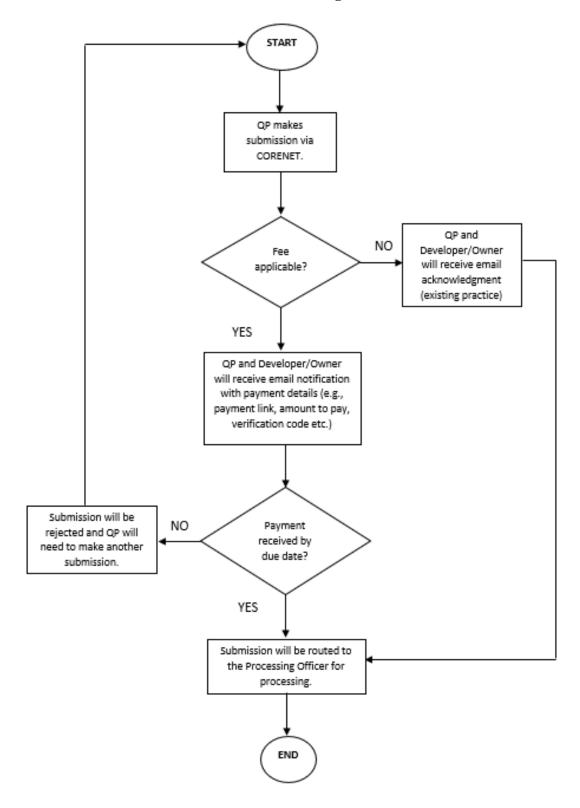


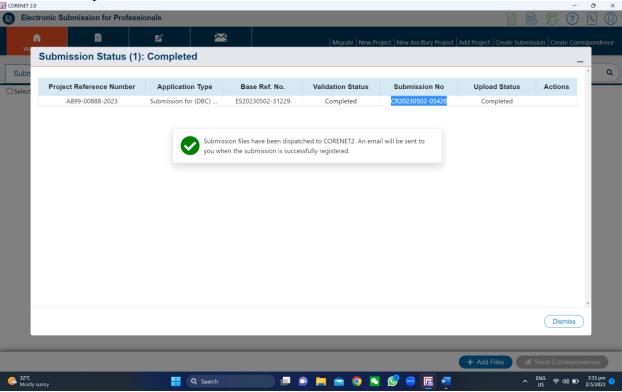
# Flowchart for Submission Workflow Involving Fees

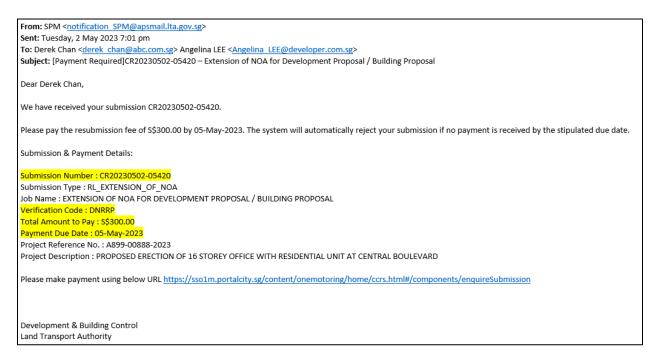




# **Step-by-Step Guide for Online Payment**

1. After successful submission, an email notification with payment details will be sent to the QP and developer/owner.

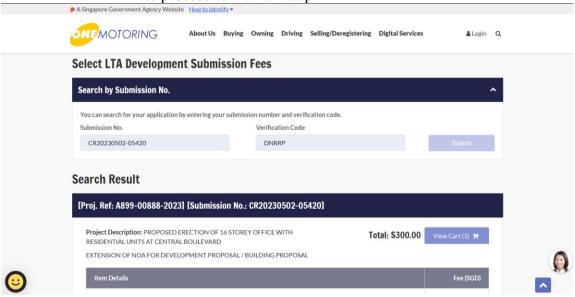




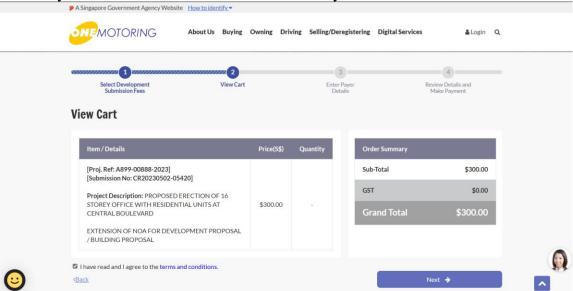
2. Click on the payment link and you will be directed to the OneMotoring web portal. Input the Submission No. and Verification Code. Click 'Submit'.



3. Verify that the project details and payment amount shown in the Search Result are correct. Click 'View Cart' to proceed to the next step.



4. Verify Cart. T&C checkbox should automatically be checked. Click 'Next'.

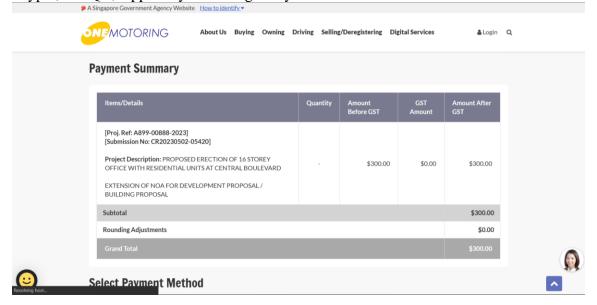




5. Enter payer details and click 'Next' when done.

NEMOTORING	Buying Owning Driving	Selling/Deregistering Digital Services	<b>≜</b> Login
		3	4
Select Development Submission Fees	View Cart	Enter Payer Details	Review Details and Make Payment
Enter Payer Details			
The receipt will display what you ha	ave entered here for name/organi		
Name/Organisation		Email Address (receipt will be sent to this address siti.malik@wipro.com	ss)
Postal Code		Country	
680766	Search	Singapore	~
Block/House Number		Unit Number (optional)	
766		-	
Street Name		Building Name (optional)	
CHOA CHU KANG NORTH 5			
City (optional)		State (optional)	
		Alt Control No forther IV	
Preferred Contact No.		Alt. Contact No. (optional)	

6. Select a payment method. The accepted payment modes are Credit Card, eNETS Debit, Paypal, SG-QR, Apple Pay and Google Pay.





# Frequently Asked Questions (FAQ)

### **Payment Related FAQ**

### 1. Will the applicant get a notification to make payment?

Yes, a notification via email will be issued with information on how payment can be made.

## 2. What are the payment modes?

Credit Card, eNETS Debit, Paypal, SG-QR, Apple Pay and Google Pay

### 3. Will there be any receipt issued upon payment?

Yes, the E-receipt can be printed and downloaded by the payer upon successful payment.

# 4. What will happen to submissions that do not follow through with the payment of the required fees?

Submissions with fees payable that are not paid after the payment due date stated in the email notification will be automatically rejected by the system. LTA will process the submissions only after the fees have been paid.

#### **Resubmission Fee Related FAQ**

#### 5. What is the intention of charging the resubmission fee?

LTA's statistics show that more than 80% of development applications that LTA processes do not go beyond the 3<sup>rd</sup> submission. However, the remaining 20% of the applications that need 4 submissions or more are taking up a disproportionate amount of LTA's time. We aim to reduce the number of resubmissions through the introduction of the resubmission fee.

#### 6. Who is required to pay the resubmission fees?

Applicants who make the 4<sup>th</sup> and subsequent submissions will be prompted to make the payment.

# 7. When will applicants start paying the resubmission fees?

The resubmission fees will be implemented on 1 June 2023. Any submission made on or after 1 June 2023 will be subject to the resubmission fee if the submission is the 4<sup>th</sup> or more iteration.

# 8. I have made a submission and subsequently decided to withdraw it. Will it still be counted as one submission?

Yes, withdrawn submission will be counted, and resubmission fee will be applied from the 4<sup>th</sup> submission (that includes the withdrawn submission) and onwards.



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# 9. LTA has requested me to make supplementary submission. Will this be counted as one submission?

Yes, supplementary submissions (e.g. additional documents, plans, calculations) to facilitate the review are counted as resubmissions, and resubmission fees will apply from the 4<sup>th</sup> submission. QPs should ensure that all necessary documents to accompany the submission are provided from the onset.

# 10. Can I request for consultation session with LTA officer to seek clarification on the requirements or written direction?

QPs should aim to meet LTA's requirements from the 1<sup>st</sup> submission, and to declare any non-compliances with mitigating measures. The written directions thereafter would be more straightforward and would be focused on addressing the remaining minor issues. If there are still unresolved matters after the 3<sup>rd</sup> submission, QPs are encouraged to consult LTA officer-in-charge (OIC) which LTA will oblige with a consultation session. QPs may search for the OIC's contact details via DBC Officer Search.