

Instructions and Important Notes

Regulations

1. Under the Road Traffic (Authorisation of Security Officers) Rules 2015, Section 142B of the Road Traffic Act, it is mandatory to apply to the Land Transport Authority for the authorisation of security officers to regulate traffic for road works.
2. Subject to Rule 5 of the Road Traffic (Authorisation of Security Officers) Rules 2015, the Authority may, in its discretion, revoke authorisation given to any security officer to regulate traffic on a public road if, based on any circumstances of which it is aware, it is satisfied that:
 - (a) the authorised security officer is unable to carry out traffic regulation duty safely; or
 - (b) the security officer has not successfully completed the training course on the regulation of traffic on a public road or obtained the necessary certification; or
 - (c) the authorised security officer is no longer employed by the security agency which made the application.

Eligibility of Qualified Security Officers

3. To be authorised to perform the traffic regulation duties for road works, the qualified security officers shall meet the following minimum requirements:
 - (a) Possess the relevant qualification to regulate traffic, i.e. successfully completed the training course on “Conduct Crowd and Traffic Control” under the Security Workforce Skills Qualification (WSQ) framework;
 - (b) Licensed and trained/ exempted by the Police Licensing & Regulatory Department under the Private Security Industry Act; and
 - (c) Employed by a security agency licensed by the Police Licensing & Regulatory Department under the Private Security Industry Act.

Scope of Traffic Regulation Duties

4. Authorised security officer may regulate traffic arising from road works for the following road configurations:
 - (a) Mid-block crossings
 - (b) Non-signalised junctions
 - (c) Signalised junctions with 2 or less vehicular approaches
 - (d) Closure of any road with 2 or less vehicular approaches

For graphical examples, please refer to www.onemotoring.com.sg > On-the-Roads > Road Maintenance > Authorisation of Security Officers to Regulate Traffic for Road Works.

Submission Requirements via LTA.PROMPT

5. To apply for authorisation from the Authority, the security agency must first appoint and authorise a personnel to register as a member of LTA.PROMPT and submit the application via <https://prompt.lta.gov.sg> on behalf of their qualified security officers.
6. The appointed personnel shall attach the agency authorisation letter and his/ her NRIC (in softcopy) during the online registration.
7. Upon registration approval, the appointed personnel will be issued with a user account, tied to the security agency, for him/ her to submit the application.
8. The submission must be made at least 5 working days prior to the actual deployment of authorised security officers for traffic regulation duties.
9. To facilitate the application, please obtain the road works application/ notification number, i.e. LTA.PROMPT application number etc., to which the security officers will be deployed for traffic regulation duties, from your client.
10. A new submission to the Authority is required if there is any deviation from the application.

Responsibilities

11. The security agency shall ensure that proper site survey(s) is conducted prior to the deployment of authorised security officers for traffic regulation duties so as to better appreciate the traffic situation and ensure that the number of security officers deployed is adequate.

Approved Attires and Equipment

12. To perform traffic regulation duties, the authorised security officers shall put on:
 - High-visibility luminous yellow safety vest (over his security agency's uniform);
 - Name tag with the name of the officer and agency prominently displayed on the top left corner of the front vest, and "Traffic Control" prominently labelled on the back of the vest;
 - Matching reflective traffic gloves;
 - Dark coloured jockey cap with security agency's logo on the front of the cap; and
 - Dark coloured covered shoes.
13. The authorised security officers shall be equipped with the appropriate equipment required during the discharge of traffic regulation duties for road works.

Consent to the Collection, Use or Disclosure of Data

14. The Authority may share the personal, identifiable data that have been provided in this notification with other Government agencies. The Authority will not share personal, identifiable data with other entities, except where such entities have been authorised to carry out specific Government service or in accordance with the legislation under the purview of the Authority to enable it to perform its functions or duties or to comply with any order of court or in compliance with any written law, or for the purposes of taking any action against any user for breach of the conditions of use of the Authority's electronic services. Data provided by the Authority may be used for verification and record of the personal and agency's particulars, including comparing information from other sources.