

APPLICATION FOR BUS SERVICE LICENCE (CLASS 2)

You may take about 15 minutes to complete this form. You will need the following information to fill in the form:

- Details of bus service, such as origin and destination; and
- Name of road(s) and bus stop code number(s).

You can submit the application via post or deposit to drop box no. 1 at LTA Customer Service Centre, Level 1, 10 Sin Ming Drive, Singapore 575701.

Our operating hours are as follows:

Mon – Fri : 8.00am to 4.30pm

Sat: 8.00am to 12.00pm

Closed on Sundays and Public Holidays

Please note the following:

- To submit supporting documents, e.g. a map clearly showing both the proposed routes and/or all stopping point(s) and pictures of the stopping point(s) which is/are part of the premises of the developments or along the road(s).
- The Land Transport Authority reserves the right to amend or reject the application.
- Upon the approval of the application, the Land Transport Authority will notify you of the licence fee and security deposit payable. A cheque or cashier's order is to be made payable to the Land Transport Authority.

After the implementation of the bus service, the licensee must seek the Land Transport Authority's approval before withdrawing or amending the operating details of the bus service. The licensee must also ensure that there is adequate publicity to inform the passengers of the withdrawal/ changes. The licensee must publicise the withdrawal of/changes to the bus service at least two weeks before the date of withdrawal/change.

If you are applying to operate a bus service to serve any of the Integrated Resorts (IRs) in Singapore, you are required to declare whether you are related to the IRs or are contracted or subsidised by the IRs to operate the proposed bus service. If you are related to the IRs or are contracted or subsidised by the IRs to operate the proposed bus service, please provide the details in Part G of this application form. Please submit the approval from Ministry of Social and Family Development as a supporting document.

Please be advised that the processing time for the application is at least one month.

Section A – Particulars of Company

Name of Company:		UEN:	
Address:			
Name of Bus Service:			
Name of Contact Person:		Designation:	:
Contact Details:	(Office Tel)	(HP)	(Email Address)

Section B – Rationale for Bus Service

Section C – Proposed Route and Stopping Points		
Proposed Route(s) Please list all road names, including those with no stopping points. Non-stop sector are to be indicated in brackets. Example: Scotts Road, Orchard Road, Bras Basah Road, Prinsep Street, (Selegie Road), Serangoon Road, (Lavender Street) and Kallang Bahru	Direction 1	Direction 2
	Proposed Stopping Point(s) Please list all road names, bus stop description and bus stop code numbers. For other stopping point along a road (non-bus stop), please provide the GPS co-ordinates. Please furnish the details clearly on additional sheet(s) of paper if the space in the form is insufficient. Example: 1. Driveway of Hyatt Hotel, along Scotts Road 2. Bus stop in front of Lucky Plaza, along Orchard Road, bus stop no. 09048 3. Bus stop opposite Ngee Ann City, along Orchard Turn, bus stop no. 09011 4. Outside LTA along Sin Ming Drive, GPS co-ordinates - 1.355975, 103.836603	1.
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18.		18.

Section D – Proposed Operating Hours						
Proposed Operating Hour(s) List in 24-hour format	Direction 1			Direction 2		
	First Bus (Example: 0900hours)	Last Bus (Example: 0900hours)	First Bus (Example: 0900hours)	Last Bus (Example: 0900hours)		
Mon - Fri						
Sat						
Sun & Public Holidays						
Section E – Proposed Bus Fleet						
Type of Bus <i>Please indicate bus registration numbers in Section G below.</i>	Aircon			Non-aircon		
	No. of Buses	Seating Capacity	Standing Capacity	No. of Buses	Seating Capacity	Standing Capacity
Section F – Proposed Headway (Service Frequency/ Time Interval between Trips)						
Proposed Headway List in 24-hour format	Start Time (Example: 0900hours)	End Time (Example: 1700hours)	No. of Trips	Headway Range (min)		
Mon – Fri	AM Peak					
	PM Peak					
	Off Peak					
Sat	AM Peak					
	PM Peak					
	Off Peak					
Sun & Public Holidays	AM					
	PM					
Section G – Additional Details						
Section H – Declaration by Applicant						
<p>I, _____, of _____ for and on behalf of _____ <small>(Name of Authorised Person) (NRIC/Passport No.*) (Name of Company)</small></p> <p>hereby declare that the particulars furnished in this application and other supporting documents are true and correct to the best of my knowledge.</p>						
_____		_____		_____		
Name of Authorised Person		Signature of Authorised Person		Date		
* NRIC No. for Singaporeans, Singapore PRs and Work Permit / Passport No. for others						