

## FREQUENTLY ASKED QUESTIONS ON TAXI DRIVER'S VOCATIONAL LICENCE (TDVL) AND PRIVATE HIRE CAR DRIVER'S VOCATIONAL LICENCE (PDVL)

### TDVL/ PDVL APPLICATION

#### 1. What are the criteria for me to apply for a TDVL/ PDVL?

a. To be **eligible to apply for a TDVL**, you have to:

- Be a Singaporean;
- Be at least 30 years old;
- Be able to speak and read simple English\*;
- Hold a valid Class 3/3A Singapore driving licence for a continuous period of at least **one year** at the point of application;
- Pass LTA's required medical examination and background checks;

b. To be **eligible to apply for a PDVL**, you have to:

- Be a Singaporean or Singapore Permanent Resident (SPR)
- Be able to speak and read simple English\*;
- Hold a valid Class 3/3A Singapore driving licence for a continuous period of at least **two years** at the point of application;
- Pass LTA's required medical examination and background checks;
- For SPR only: be an employee with a Chauffeured Services Company and produce a copy of the Employment Letter (stating that "you are employed as a Chauffeured Services Driver") and ACRA letter of the Chauffeured Services Company at the point of application.

c. English requirement\*

Upon approval of application for a **TDVL/ PDVL**, applicants are required to produce documentary proof of ability to speak and read simple English **when registering for the TDVL/ PDVL training course**. We accept the following qualifications:

- GCE 'O' Level or 'N' Level pass in English (at least a D7 grade);
- Level 3 pass in English under the Workplace Literacy (WPL) programme;

If you are unable to meet the above requirements, you are required to sit for the WPL-Computer Adaptive Test (WPL-CAT). The fee for this test is \$10.50 (excluding GST).

d. CPF Medisave contributions

You must ensure that you have up-to-date Medisave contributions. To check the Medisave payment status for licence application, please visit the CPF website at [www.cpf.gov.sg](http://www.cpf.gov.sg).

## **2. How do I know whether I am required to contribute to Medisave Account before I apply?**

If you are a self-employed person, you must ensure that you have up-to-date Medisave contributions. For more information on the Medisave for the Self-Employed Scheme or to check the Medisave payment status for licence renewal, please visit the CPF website at [www.cpf.gov.sg](http://www.cpf.gov.sg).

Please note that you are required to make arrangements to settle your Medisave liabilities (at any CPF Branch office or via other channels offered by the CPF Board) at least one week before you apply for your vocational licence.

## **3. How do I apply for a TDVL/ PDVL?**

You may use your SingPass to apply online at <https://licence1.business.gov.sg>, with a payment of \$40 to LTA for the non-refundable application fee. You will be required to upload the following documents with your application:

- A recent passport-photograph
  - NRIC (Front and Back view on a page)
  - Singapore Class 3/3A/3C/3CA Driving Licence (Front and Back View on a page)
  - For SPR only: A copy of your Employment Letter (stating that “you are employed as a Chauffeured Services Driver”) and ACRA letter of the Chauffeured Services Company
- \*Please note that CPF Contribution Statement is no longer required for application from 1 July 2017

## **4. Can I apply for both TDVL/ PDVL?**

Yes, only Singaporeans are given the option to apply for a PDVL when applying TDVL. Application fee applies. TDVL holders will be allowed to provide chauffeured services in a taxi and a private hire car. Whereas, PDVL holders are only allowed to provide chauffeured services in a private hire car.

## **5. How do I withdraw my application?**

Applicants who wish to withdraw their vocational licence application can submit a feedback to <https://www.lta.gov.sg/feedback>. However, the application fee of \$40 is non-refundable.

**6. Where can I go for the medical check-up for the purpose of my TDVL/ PDVL application?**

You may go to any registered medical clinic to have your chest x-ray and medical examinations done for the purpose of you TDVL/ PDVL application. You will be required to use LTA's medical examination form at [https://www.onemotoring.com.sg/content/dam/onemotoring/Forms/VL\\_Medical\\_Form.pdf](https://www.onemotoring.com.sg/content/dam/onemotoring/Forms/VL_Medical_Form.pdf).

**7. What is the statutory age limit for a TDVL/ PDVL?**

With effect from 1 June 2012, the statutory upper age limit for TDVL holders has been raised from 73 years to 75 years. This is applicable to PDVL holders which started on 13 March 2017.

**8. What are the medical requirements to apply for a TDVL/ PDVL?**

Applicants who are aged 50 years and above are required to pass regular medical examinations. The details are as follows:

Age Range	Frequency of Medical Examination
50 - 64 years	Once every 2 years
65 years onwards	Every year

For applicants reaching the age of 70 years, there is a requirement to undergo a special assessment to certify that they are fit to continue driving. This assessment is called the "Assessment on Fitness to Drive for Vocational Licence Holders Aged 70 years and Above". This Assessment covers a medical examination, an occupational therapy evaluation, and an on-road driving test with an occupational therapist and a driving instructor. After passing the Assessment at age 70 years, he will have to continue to pass LTA's annual medical examination at 71 and 72 years of age. This Assessment will be required once again at the age of 73 and 74 years of age before the VL holder is allowed to renew and extend his VL up to 75 years of age.

**9. How long can an applicant expect to wait for his application to LTA to be approved?**

As a general guide, it will take about 10 to 15 working days for LTA to process an application for a TDVL/ PDVL, assuming that all relevant documents have been duly submitted.

**10. If I'm driving a self-drive private hire car for personal uses, do I need to hold a PDVL?**

A PDVL is not required if a private hire car (PHC) is used for self-drive purposes<sup>1</sup>. A chauffeur-driven PHC (registered with vehicle class and body code Z10/11) may also be used for self-drive purposes and no vocational licence is required when used as such.

**11. Will non-Singapore Citizens be allowed to apply for a TDVL/ PDVL?**

Singapore citizens may apply for a TDVL or a PDVL.

Singapore Permanent Residents may only apply for a PDVL.

**TDVL/ PDVL COURSE**

**12. Can I register for the TDVL/ PDVL Course before submitting a TDVL/ PDVL application?**

No. Applicant would need to submit the TDVL/ PDVL application that is approved by LTA before they are allowed to register for the course.

**13. Where can PHC drivers attend training?**

LTA has worked with the training providers, ComfortDelGro Taxi (CDG) and Singapore Taxi Academy (STA), to cater for sufficient training capacity for PHC drivers to attend training. Please see details at question 18.

**14. Will App providers such as Grab be appointed by LTA to help with the TDVL/ PDVL training?**

No. LTA has appointed CDG/ STA to provide TDVL/ PDVL training.

**15. When will the TDVL/ PDVL course commence?**

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<sup>1</sup> A self-driven private hire car registered with vehicle class and body code R10/11 can only be used for self-drive

PDVL courses have started since 20<sup>th</sup> March 2017.

Applicants who are interested in TDVL/ PDVL and have obtained their approval letter from LTA may visit CDG/ STA to register for the TDVL/ PDVL Course. Alternatively, they can download the TDVL/ PDVL Course registration form from the CDG website (<http://www.cdgtaxi.com.sg/>) or STA website (<http://www.taxi.org.sg/>) and mail the duly completed TDVL/ PDVL Course registration form, supporting documents and cheque payment to CDG/ STA to register for the course.

#### **16. Can PDVL be converted to TDVL?**

No, PDVL cannot be converted to TDVL. Applicant has to apply for a TDVL in order to provide chauffeured services using a taxi. Application fee applies.

#### **17. When should I register for the TDVL/ PDVL Course?**

You may register for the TDVL/ PDVL course once you have received an approval letter from LTA. Applicants are required to register for the training course within 4 months and complete the course and pass the competency test within 12 months from the date of our approval letter.

#### **18. I would like to register for the TDVL/ PDVL Course. Where should I go?**

CDG/ STA has been appointed to conduct training for the TDVL/ PDVL Course. Those who wish to find out more about the TDVL/ PDVL Course may contact CDG at 6550 8681 (<http://www.cdgtaxi.com.sg/>) or STA at 6472 7351 (<http://www.taxi.org.sg/>).

Details of the training providers below:

ComfortDelgro Taxi (CDG)  
Citycab Building  
600 Sin Ming Avenue, Level  
1  
Singapore 575733  
Tel: 6550 8681

Singapore Taxi Academy  
(STA)  
40 Sin Ming Lane,  
Midview City  
Singapore 573958  
Tel: 6472 7351

When registering for the training course, please bring your LTA letter, **NRIC**, **Driving Licence** and the following documents:

- a. LTA's **medical examination form** duly completed and certified by a registered medical practitioner;
- b. The original or certified true copy of your **chest X-ray** examination result card signed by a radiologist; and

- c. Original and copy of your **GCE “O” or “N” Level certificate**, with a pass (at least a D7 grade) in English OR the results for the **WPL-CAT** (at least a Level 3 pass in the Listening, Reading and Speaking modules).

**19. I would like to apply for a TDVL/ PDVL but do not possess a GCE “O” or “N” Level pass (at least a D7 grade) in English. What can I do?**

TDVL/ PDVL applicants who do not possess a GCE “O” or “N” Level pass (at least a D7 grade) in English may sit for the Workplace Literacy Computer Adaptive Test (WPL-CAT) for Conversational English. The WPL-CAT for Conversational English assesses an individual’s English proficiency in 3 areas – Listening, Reading and Speaking – with the aid of a computer. TDVL/ PDVL applicants must obtain at least a Level 3 pass for all 3 modules in order to meet the English language requirement for a TDVL/ PDVL.

The test is about 3 hours long. The Listening and Reading tests use multiple-choice questions, while for the Speaking test, the trainee is required to respond to 3 questions in English posed by the computer. The WPL-CAT costs \$10.50 (excluding GST).

**20. What will be covered during the TDVL/ PDVL Course?**

For **TDVL**, the course covers the rules and regulations, service quality as well as general safety and route planning which has been designed to facilitate both self-study (9 hours) and classroom coaching (16 hours) within a structured learning framework.

For **PDVL**, the course covers the rules and regulations, service quality as well as general safety which has been designed to facilitate both self-study (2 hours) and classroom coaching (8 hours) within a structured learning framework.

**21. How long is the duration for the TDVL/ PDVL course?**

**TDVL course takes 25 hours** to complete (16 hours of classroom training and 9 self-study hours) and **PDVL course takes 10 hours** to complete (8 hours of classroom training and 2 self-study hours).

**22. What is the course fee for TDVL/ PDVL?**

The **TDVL course** fee includes GST is \$294.25 (course materials + 3 test papers) and **PDVL course** fee includes GST is \$155.15 (course materials + 2 test papers)

\*Course material includes

- 1 copy of the textbook – Driving in Singapore and

- 1 Set of Notes, Worksheets, Area Maps and Routes Maps

**23. What is the criteria for drivers of traditional limousine companies to be exempted from PDVL training?**

The criteria would largely depend on the robustness of the training programme offered by the companies and the driver must be fulfilling corporate jobs most of the time.

**24. Are there tests for the TDVL/ PDVL? Why is there a need?**

TDVL/ PDVL course applicants will be required to attend training and pass the relevant tests in order to obtain the licence. This is to ensure that they are equipped with knowledge on private hire car rules and regulations, service quality as well as general safety and route planning (TDVL only). Details on the TDVL/ PDVL course and tests can be found on CDG's website at <http://www.cdgtaxi.com.sg/> or STA's website at <http://www.taxi.org.sg>.

**25. Can I re-sit for the TDVL/ PDVL test if I am unable to pass on my first attempt?**

Yes, TDVL/ PDVL applicants can approach CDG/ STA to schedule a re-test.

**26. What is the validity of a TDVL/ PDVL, and will TDVL/ PDVL holders be required to go for refresher courses?**

TDVL/ PDVL is valid for three years from the date of issuance and TDVL/ PDVL holders will be required to go for refresher courses once every six years.

**27. Can Skills Future Credit be used for TDVL/ PDVL course?**

Yes.

**28. Is TDVL/ PDVL course available in Chinese?**

No, TDVL/ PDVL courses are conducted in English only.

## **TDVL/ PDVL ISSUANCE**

**29. How will I be notified on the issuance of my TDVL/ PDVL?**

Applicants who have completed the TDVL/ PDVL course and passed the test will be issued a Temp TDVL/ PDVL by the training provider (the training

provider which the applicant had taken his/her TDVL/ PDVL course). Applicants will subsequently receive a collection letter from LTA to book an e-Appointment via the SAM Kiosk/Website/App to collect the Vocational Licence Card at their preferred post office.

### **30. What must I do if my TDVL/ PDVL card is lost or damaged?**

You are required to make a police report immediately and apply for a duplicate licence at LTA, 10 Sin Ming Drive with the following documents:

- A recent passport photograph
- Original NRIC (Original Passport – if NRIC is not available);
- Valid Class 3/3A Singapore Driving Licence; and
- Original police report stating the loss of the TDVL/ PDVL licence

Please approach the Reception Counter at Level 1 for assistance. You will need to make a payment of \$10 (excluding GST) for the replacement of the licence.

## **TDVL/ PDVL GENERAL QUERIES**

### **31. How do LTA enforcement officers recognise drivers who have passed the competency test to drive?**

Training providers (CDG/ STA) will issue Temp TDVL/ PDVL to taxi/ PHC drivers who have passed the competency test but have yet to collect the Vocational Licence Card. These taxi/ PHC drivers may show the enforcement officers their Temp TDVL/ PDVL.

### **32. Why are we issued a temp TDVL/ PDVL and not a card licence?**

The temp TDVL/ PDVL is a proof that applicants have passed the competency test and eligible to drive taxi/ PHC while waiting for the collection letter to be mailed to the applicants. Applicants are then required to book an e-Appointment via the SAM Kiosk/Website/App to collect the Vocational Licence Card at their preferred post office.

### **33. Is there a validity to the temp TDVL/ PDVL?**

Yes, the temp TDVL/ PDVL is valid for 6 months from date of issuance. LTA will subsequently inform you to collect your Vocational Licence Card that will replace this Temporary Identification Document. You must collect your Vocational Licence Card within 6 months of the TDVL/ PDVL Commencement Date and display it in your car thereafter. **Otherwise, your TDVL/ PDVL may be revoked.**

## **DECAL IMPLEMENTATION ON CHAUFFEURED PRIVATE HIRE CAR**

### **34. Would it be permanent decals?**

The decals would be required to be displayed permanently as long as the vehicle is registered as a chauffeured private hire car (i.e. under vehicle type of Z10/Z11/Z16/Z17).

### **35. Would the decals damage the windscreen?**

We have worked with the vendor to ensure that the decals would not cause permanent damage to the windscreen.

**36. When the vehicle is not used for providing chauffeured services, can the decals be removed?**

No. The decals would be required to be displayed permanently as long as the vehicle is registered as a chauffeured private hire car (i.e. under vehicle type of Z10/Z11/Z16/Z17).

**37. Will the vehicle owner be held responsible if the hirer removes the decal?**

The vehicle owner is to ensure that the decals are properly affixed on the chauffeured private hire car such that they are not altered, defaced, covered, obscured or removed.

In the event that the driver is found to provide chauffeured services without the decals, the onus is on the vehicle owner to prove that the vehicle did have the decals before leasing out to the hirer and he has not caused or permitted the driver to remove them. Hence it is advisable for vehicle owners to include rules governing decals as part of contractual agreements with hirers.

**38. What is the cost of affixing the decal?**

The cost for obtaining and affixing a pair of decals at any of LTA's Authorised Inspection Centres will be \$20 (including GST).

**39. Are the decals to be affixed inside or outside the vehicle?**

The decals would be affixed from inside the vehicle.

**40. Is there a serial number on the decal? If yes, is the serial number matched to the vehicle number?**

Yes, each vehicle will be affixed with a pair of decals bearing matching serial numbers and this number will be matched to the vehicle number.

**41. Would there be an expiry date for the decal?**

No. The decals would be required to be displayed permanently as long as the vehicle is registered as a chauffeured private hire car (i.e. under vehicle type of Z10/Z11/Z16/Z17).

**42. Would the decal be inspected during the vehicle periodic inspection?**

From 1 July 2017, the decals will be part of the statutory requirements under the existing vehicle inspection regime. It will be inspected during existing periodic inspection.

**43. What is the cost for inspection of the decals?**

LTA's Authorised Inspection Centres will charge an additional \$10.70 (including GST) for the decal inspection.

**44. What is the penalty for failing to display the decal?**

The vehicle owner could face a fine of up to \$1,000, or a jail term not exceeding 3 months, or both. The driver could be subject to a fine of \$500 and 21 demerit points under the Vocational Licence Point System.

**45. If the vehicle is due for scrap, can the decal be transferred to the new replacement vehicle?**

No, the decals are not transferable. Owner will have to send the new vehicle to LTA's Authorised Inspection Centres to affix a new pair of decals within 3 calendar days upon registration.

**46. If due to windscreen crack, can decal be replaced for free?**

No. The cost for obtaining and affixing a pair of decals at any of LTA's Authorised Inspection Centres will be \$20 (including GST).

**47. Where does the vehicle owner go to for replacement of damaged decals?**

The cost for obtaining and affixing a pair of decals at any of LTA's Authorised Inspection Centres will be \$20 (including GST).

**48. For newly registered chauffeured PHCs, what is the lead time given to affix decals?**

Owner will have to send the new vehicle to any of LTA's Authorised Inspection Centres to affix a new pair of decals within 3 calendar days upon registration.

**49. If vehicle is sold or scrapped, need to inform LTA for return of decal?**

The vehicle owner will be required to dispose of the decals in an appropriate manner as specified by LTA.

**50. Can the decals be affixed on vehicles other than a chauffeured private hire car (PHC)?**

It is an offence to affix the decals on any vehicles that are not chauffeured private hire cars (i.e. under vehicle type of Z10/Z11/Z16/Z17).

Motorist should also note that the decals are not transferable amongst vehicles and hence, should not be transferred from a chauffeured PHC to any other cars, whether they are chauffeured PHCs or not.

**51. Would commuters be able to check from LTA's website if the vehicle is a chauffeured private hire car?**

An online portal has been provided via the OneMotoring website for checking the status of chauffeured private hire cars.