

## TRAVEL SMART CONSULTANCY VOUCHER

The Travel Smart Consultancy Voucher provides organisations with up to \$30,000 for the engagement of approved consultants to conduct employee travel pattern analysis and develop travel demand management action plans tailored to the needs of the organisation and its employees. These will help organisations gain insight into their employees' travel patterns and understand the motivating factors, as well as determine potential Travel Smart measures that can facilitate flexi-travel and be implemented via the Travel Smart Grant.

Participating organisations can benefit from expert advice on understanding employees' concerns, and opportunities with regard to more flexible travel and work arrangements for employees, thereby reducing unnecessary work-commuting ~~while~~ and realising productivity gains.

The list of approved consultants is as below:

1. AECOM Singapore Pte Ltd
2. Beca Carter Hollings & Ferner (S.E. Asia) Pte Ltd
3. CH2M Hill Singapore Pte Ltd
4. Frost & Sullivan (Singapore) Pte Ltd
5. SKM (Singapore) Pte Ltd Part of Jacobs Engineering Group
6. Systra MVA Singapore Pte Ltd

The approved consultant will conduct the following scope of work for the organisations:

<b><i>a) Needs Gathering</i></b>	<b><i>b) Travel Survey</i></b>	<b><i>c) Travel Demand Action Plan</i></b>
<b><i>Analyse organisation's and employees' needs and future plans, culminating in a report to be submitted to the organisation.</i></b>	Conduct surveys to ascertain existing travel patterns of employees, their concerns and motivating factors with regard to flexible travel and work arrangements.	Work with the organisation to propose suitable Travel Smart measures to address the findings/gaps based on data gathered from (a) and (b).

More information can be found on the Travel Smart website:

<http://www.lta.gov.sg/travelsmart>