

**PRE-QUALIFICATION NOTICE  
FOR THE PROPOSED CONTRACT FOR THE PROVISION OF  
ORGANISATIONAL ADVISORY SERVICES**

1. This Pre-qualification (PQ) is for the Provision of Organisational Advisory Services. The Land Transport Authority (LTA) invites applications for PQ from consultants with proven expertise and experience in providing consultancy services that are relevant to this project.
2. The proposed consultancy contract is a study of LTA's organisation. Applicants shall note the critical criteria for this PQ exercise as follows:

**Applicants who are interested to participate in this Tender shall have at least 10 years of relevant project experience in providing consultancy services relating to organisational review for public agencies and/or private companies involving more than 3,000 staff strength.**

3. Applicants will be required to submit a Non-Disclosure Agreement (NDA) before the password can be released for their access to the pre-qualification brochure uploaded in GeBIZ. The Authority reserves the right not to allow access to the pre-qualification brochure in the event that the Applicant's company profile is deemed not relevant and/or suitable to perform the required services under this contract.
4. Interested applicants are required to submit previous and current records of similar work done, details of key staff with relevant experience in related fields and financial capacity for LTA's consideration.
5. Applicants shall demonstrate that they have good track records and the necessary team expertise and resources, as well as satisfactory financial health and capacity to undertake the project.
6. LTA will shortlist applicants who have met the pre-qualifying criteria specified in this PQ brochure and who have submitted their pre-qualifying document by the closing date on 23 May 2017. At the Tender cum Qualification Stage, only the shortlisted applicants will be invited to participate in the tender and there will be **NO** pre-qualification again at this stage.
7. Those applying should not rely on their current standing and reputation but should provide sufficiently detailed information and proposals to enable LTA to evaluate their suitability.
8. All PQ applications must reach the Tender Division, LTA by the closing date for submission.
9. LTA reserves the right to select or reject any of the applications.

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10. All expenses incurred by the applicant in the submission of this PQ shall be borne entirely by the applicant.
11. Issuance and Closing Dates for PQ Application are as follows:

<b>Issuance Date</b>	<b>8 May 2017</b>
<b>Closing Date</b>	<b>23 May 2017 by 1200 hours, Singapore time</b>
12. PQ Brochure can be downloaded from GeBIZ Website ([www.gebiz.gov.sg](http://www.gebiz.gov.sg)) under 'Qualifications' via GeBIZ Trading Partner (GTP) Account.
13. To be able to transact through GeBIZ, Applicants would be required to register as a GeBIZ Trading Partner (GTP). For information on registration and subscription, Applicants can log on to <http://www.gebiz.gov.sg> and select "Trading Partner Registration".
14. Applicant to request for an Application Number via email to [lta\\_contracts@lta.gov.sg](mailto:lta_contracts@lta.gov.sg) with subject heading as "Request for Application no. for "PQ – OAS".
15. This is a GPA-covered (2012 Agreement on Government Procurement under the World Trade Organisation) PQ exercise.

*The Pre-qualification Notice can be found in the GeBiz Homepage in <http://www.gebiz.gov.sg/> under 'Qualifications'*