APPLICATION FOR 50% ROAD TAX REBATE FOR
GENERAL PURPOSE BUS THAT CONVEYS SCHOOL CHILDREN

You may take 5 minutes to complete this application form. You will need the following to fill in the form:
- Vehicle Registration No.
- For Vehicle Registered under Individual: NRIC (for Singaporean/ Singapore Permanent Resident (PR)) or Passport (for Foreigner)
- For Vehicle Registered under Non-individual: ACRA Certificate, Particulars of Authorised Person *[Name, NRIC No. (for Singaporean/ Singapore PR) or FIN No. (for Foreigner)]* and Company Stamp
- Details of School Transport Service

Applicants are encouraged to submit the application at the beginning of each school academic year.

Please note that the following supporting documents are required in the application:
i)   Students' name list (Form A-1 & A-2) endorsed by the principal of the school on all pages;
ii) Agreement or certification letter from the school, indicating that the bus is conveying its school children and the contract period;
iii) A photocopy of the Bus Driver's NRIC, Driving Licence and Vocational Licence; and
iv) A photocopy of the Bus Attendant's Vocational Licence (if applicable).

The application form and the students' name list (Form A-1 & A-2) can be downloaded from LTA's website at www.lta.gov.sg
(Public Transport > Buses > Private Buses > Types of Private Buses).

You can submit the application form and the supporting documents via post or deposit to drop box no. 4 at the LTA Customer Service Centre, Level 1, 10 Sin Ming Drive, Singapore 575701. Our operating hours are as follows:
    Mon – Fri : 8.00am to 4.30pm
    Sat: 8.00am to 12.00pm
    Closed on Sundays and Public Holidays

Note: As announced in the 2017 Budget, the owner of a <u>diesel propelled private hire/ excursion bus</u> used to ferry school children during the qualifying period from 1 August 2017 to 31 July 2020 will be granted the additional cash rebates if eligible. Bus owner is not required to apply separately for the additional cash rebates, as these will be processed automatically with the application for the 50% road tax rebate, and pro-rated based on the total number of eligible months.

PART 1: BUS OWNER INFORMATION

Name of Registered Owner/ Company *:

Vehicle Registration No.:	**NRIC No. of Registered Owner/ ACRA Certificate Number *:**
Email Address:	**Contact Details:** (Office) (Mobile)

PART 2: CONVEYANCE ACTIVITIES

Name of School:	**Address of School:**
Type of School: Single Session / Dual Session *	**Length of Service with School:**
Range of Bus Fares:	**Application for Road Tax Rebate for the Year of:**

PART 3: DECLARATION

1. I undertake to notify the Registrar of Vehicles of any change or termination in the conveyance of school children for the said bus within seven (7) days of such change or termination.
2. I understand that I will not be eligible for road tax rebates if in the opinion of the Registrar, the said bus is not sufficiently used to convey school children for the period as specified above or when there is a change of ownership.
3. **I understand that my bus must be used to carry school children continuously for a minimum period of 6 months before I can be eligible for the 50% road tax rebate and the additional cash rebates announced at the 2017 Budget for the qualifying period from 1 August 2017 to 31 July 2020 for my diesel propelled private hire/ excursion bus, if applicable.**
4. I also understand that the bus driver must possess a valid Bus Driver's Vocational Licence and the bus attendant must possess a valid Bus Attendant's Vocational Licence (if applicable).
5. I hereby declare and affirm that the information given in this application form and supporting documents are true and correct and I have not wilfully suppressed any material facts. I understand that if any statement or declaration contained herein is false or in any material respect misleading, it will render me liable to legal proceedings. I hereby also undertake to abide by whatever conditions laid down by the Registrar of Vehicles.

Name & Signature of Registered Owner / Name, NRIC & Signature of Authorised Person for Bus Registered under Non-Individual *	Company Stamp (if applicable)	Date

Please delete accordingly.