

APPLICATION FOR AN ASEAN PUBLIC SERVICE VEHICLE (PSV) PERMIT FOR AN ASEAN MEMBER COUNTRY REGISTERED BUS

This form may take you 15 minutes to complete. You will need the vehicle registration card and insurance certificate to fill in the form.

Application Details

1. I wish to apply for an ASEAN PSV Permit for my bus to enter Singapore from _____ to _____.
(DD/MM/YY) (DD/MM/YY)
2. **Type of Vehicle Registered in Country of Registration** (Please tick accordingly)
- Bas Berhenti-henti Bas Persiaran Bas Ekspres
 Bas Sekolah Bas Kilang Others (Please specify): _____
3. **Purpose of use in Singapore:** (Please tick accordingly)
- For scheduled service**
The bus will be used to operate on a scheduled bus service from an ASEAN member country to Singapore and vice versa.
(The bus must also have a valid omnibus PSV licence issued by the Registrar of Vehicles, Singapore.)
- For ferrying tourists**
The bus will be used to operate on an unscheduled service to carry passengers to Singapore for sightseeing and tour.
(For a bus other than a bas persiaran (an excursion bus), a letter of approval from Jabatan Pengangkutan Jalan (JPJ) approving such use must be produced and attach two copies of the name list of passengers and an itinerary.)
- For ferrying workers**
The bus will be used to carry workers to work in Singapore and to convey them back thereafter.
(Please attach two copies of the name list of workers and a letter from the factory specifying the bus registration number, set-down and pick-up locations and times.)
- For ferrying students**
The bus will be used to carry school children to schools in Singapore and convey them back thereafter.
(Please attach two copies of the name list of school children and a letter from the school principal specifying the bus registration number, set-down and pick-up locations and times.)
- Others** (Please specify): _____
4. **Particulars of Applicant**
- Name of Registered Owner: _____
- NRIC / Business Reg No.: _____
- Address: _____
- Name of Authorised Person (if any): _____ NRIC / Passport No.: _____
- Address: _____
- Contact No.: _____
5. **Particulars of the Vehicle**
- Vehicle Registration No.: _____ Licensed Capacity: _____ Height: _____m Laden Weight : _____kg Width : _____m
- Country of Registration: _____ Expiry Date of Vehicle Licence (Road Tax) in Country of Registration: _____
- Insurance Company: _____ Insurance Expiry Date: _____
6. **Declaration**
- I declare that the above information furnished by me or my agent is true to the best of my knowledge and belief and I have not wilfully suppressed any material facts. I understand that a false declaration constitutes an offence under Section 129(1)(a) of the Road Traffic Act and will render me liable to disqualification, revocation (if a permit has been issued) and/or legal proceedings. I will also abide by the conditions as specified in this application form.

Name and Signature of Applicant / Company's Stamp if applicable

Date

FOR OFFICIAL USE ONLY

| Approving Officer's Name and Signature | Date | Licence Fee |
|--|------|-------------|
| | | |

NOTES :

- i) This application form is to be filled in duplicate and submitted together with an original vehicle registration card, original insurance certificate, passengers' name list and an itinerary where applicable.
- ii) The application for the permit shall be made at least 7 days before the date on which the vehicle in question is to be brought into Singapore.
- iii) Permit fee is \$5 per month or part thereof.
- iv) The vehicle shall meet the technical requirements for use in Singapore and must not exceed the following technical limits :
 - Maximum Laden Weight (BDM) : 19,000 kg for 2 axles or 28,000 kg for 3 axles
 - Maximum Height : 4.5 metres
 - Maximum Width : 2.6 metres

If the bus exceeds the above limits, please notify the Land Transport Authority, Road Infrastructure Management Division at 1 Hampshire Road, Block 3, #03-00, Singapore 219428 (Tel: 63962049 / 63962367 / 63962435) and make the necessary application.

GENERAL CONDITIONS

1. The vehicle shall only be used for the declared purpose and a separate approval from the Registrar of Vehicles, Singapore, is required if the vehicle is to be used for other purposes.
2. Other than a bus used to operate a scheduled service, the vehicle shall only be used for the purpose of proceeding from or to an ASEAN member country in continuation of a journey commenced in an ASEAN member country.
3. Other than a bus used to operate a scheduled service, no passenger, other than a passenger commencing the journey in an ASEAN member country, shall be picked up or set down in Singapore by the vehicle.
4. Other than a bus used to operate a scheduled service, a name list of passengers and an itinerary must be carried on the bus at all times and shall be produced on demand by the Registrar of Vehicles, Singapore, or an authorised officer.

SPECIAL CONDITIONS**For scheduled service:**

- The bus shall only be used to operate a scheduled bus service between Singapore and an ASEAN member country, in accordance to the approved route and stopping places.

For ferrying tourists:

- The bus shall only be used to carry tourists from an ASEAN member country to visit Singapore.
- The bus shall not be used to operate as a part or whole of a scheduled bus service, unless a separate approval is obtained from the Registrar of Vehicles, Singapore.

For ferrying workers:

- The bus shall only be used to carry workers from an ASEAN member country to work in factories or organisations in Singapore and to convey them back thereafter; and
 - a) shall not carry any passenger, other than those in the name list of workers which must be kept updated at all times;
 - b) shall not pick-up or set-down passengers in Singapore at any place, other than at the approved factories / organisations; and
 - c) shall notify the Registrar of Vehicles, Singapore, if there is any change in the factories / organisations served or addresses of the factories / organisations.

For ferrying students:

- The bus shall only be used to carry students from an ASEAN member country to schools in Singapore and to convey them back thereafter; and
 - a) shall not carry any passenger, other than those in the name list of students which must be kept updated at all times;
 - b) shall not pick-up or set-down passengers in Singapore at any place, other than at the approved schools; and
 - c) shall notify the Registrar of Vehicles, Singapore, if there is any change in the schools served or addresses of the schools.

IF THE VEHICLE CONTRAVENES ANY OF THE CONDITIONS OR PROVISIONS IN THE ROAD TRAFFIC (INTERNATIONAL CIRCULATION) RULES OR OTHER GOVERNING LAW, THE DRIVER / OWNER MAY BE LIABLE TO FINE, PROSECUTION AND/OR SUSPENSION OR REVOCATION OF THE PERMIT.

REGISTRAR OF VEHICLES, SINGAPORE

Name & Signature of Applicant