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PROCEDURES ON IMPORTATION AND REGISTRATION OF A VINTAGE CAR IN SINGAPORE

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REGISTRATION REQUIREMENTS

Vehicle Registration

All motor vehicles in Singapore must be registered with the Land Transport Authority (LTA).

Eligibility Criteria

Vintage cars are cars manufactured prior to 1 January 1940.

Eligible cars that were previously de-registered in Singapore can be re-imported for re-registration under the Vintage Vehicle Schemes. However, such cars cannot be transferred to another party within the first 5 years from the date of their re-registration.

If a vintage car was de-registered in Singapore, it cannot be re-registered as a vintage car again in Singapore.

Scheme Available

Vintage car owners have a choice in registering their vintage cars under the Vintage (Normal) Vehicle Scheme or the Revised Vintage Vehicle Scheme. Details of these Schemes are given in **Annex A**.

TECHNICAL REQUIREMENTS

Compliance with Road Traffic Act and its Subsidiary Legislations

All vintage cars must meet the Road Traffic (Motor Vehicles, Construction and Use) Rules and Road Traffic (Motor Vehicles, Lighting) Rules.

Modifications to Vehicle

The vintage car should be in pristine condition and restored to its original state. No alterations, conversions or modifications to the car in any way should be performed prior to its importation here. No kit car such as replica or car rebuilt with old and/or new parts will be allowed.

Concessions

The following concessions are given to vintage car:

- a) Waiver of compliance with the prevailing exhaust emission requirement as such car is unlikely to meet the standards;
- b) Left-hand drive car may be registered; and
- c) Where the technical specifications of a vintage car do not affect vehicle/passenger safety, or are unable to meet regulatory requirements fully, other concessions may be granted on a case-by-case basis.

STEP BY STEP GUIDE TO IMPORT AND REGISTER A VINTAGE CAR IN SINGAPORE

Step 1

Ensure that your vintage car is able to comply with the general requirements and standards as specified in the previous section.

Step 2

Arrange for shipment of the vintage car to Singapore with a shipping agent.

Step 3

Arrange with your shipping agent to obtain an **Inward Cargo Clearance Permit**. Your agent will have to submit an application to the Singapore Customs using the TradeNet® System. **Permit and processing fee, Excise Duty and Goods & Services Tax (GST)** will be payable to the Singapore Customs through inter-bank GIRO. For further information on the application for Inward Cargo Clearance Permit, please visit www.customs.gov.sg or contact the Singapore Customs at:

Singapore Customs
55 Newton Road
#07-01 Revenue House
Singapore 307987
Tel: 6355 2000

The Singapore Customs determines the Customs Value [or commonly known as Open Market Value (OMV)] of the vintage car by taking into account the purchase price, freight, insurance, handling and all other incidental charges to the sale and delivery of the vintage car in Singapore. Excise Duty will be levied at 20% of the OMV. GST is computed at 7% of the total Cost, Insurance & Freight (CIF) and Excise Duty. The following documents may be required to be submitted to the Singapore Customs for assessment purposes:

- a) Original Manufacturer/Purchase Invoice;
- b) Freight and Insurance Papers;
- c) Bills/receipts relating to other incidental charges;
- d) Original foreign vehicle registration documents;
- e) Letter from a competent authority confirming the date of manufacture of the vintage car (if the vehicle registration documents do not state such information); and
- f) Application for exemption from payment of excise duty (if applicable).

All documents submitted **MUST** be in the English language. Notarised translations are acceptable. For further information on the determination of OMV for vehicles, please visit www.customs.gov.sg or contact the Singapore Customs.

Step 4

Prepare documents for verification and registration of the vintage car in Singapore.

Step 5

Decide whether you want to register the vintage car yourself or get a motor dealer to register the vintage car on your behalf. If the motor dealer is registering the vintage car for you, he will carry out all or most of the following steps for you.

Step 6

The importer would be required to submit an application for vehicle approval electronically through the Vehicle Inspection and Type Approval System (VITAS). Fees will be charged for VITAS applications and inspection.

Please refer to VITAS website (<https://vrl.lta.gov.sg/certlogin.html>) for more details on opening a user account and application procedures. Those without a registered account can still submit their application to LTA, Vehicle Engineering Division, 10 Sin Ming Drive, Singapore 575701.

Documents to be submitted for verification include:

- a) Original Manufacturer/Purchase Invoice;
- b) Freight and Insurance Papers;
- c) Bills/receipts relating to other incidental charges;
- d) Original foreign vehicle registration documents;
- e) Letter from a competent authority confirming the date of manufacture of the vintage car (if the vehicle registration documents do not state such information);
- f) Detailed technical specifications of the vintage car; and
- g) Valid Inward Cargo Clearance Permit;

All documents submitted **MUST** be in the English language. Notarised translations are acceptable.

Once in-principle approval has been given, the importer will be notified to present the vintage car for an inspection at any LTA-authorized inspection centre where an inspection fee will be charged.

When the vintage car has passed its inspection, an approval letter with a Vehicle Approval Code (VAC) will be issued to the importer. With this VAC, the importer may proceed to register the vintage car.

Step 7

Once all information and documents are in order, the importer can make an appointment (by email: feedback@lta.gov.sg) to submit the following documents to LTA, VRL Service Operations Division, 10 Sin Ming Drive, Singapore 575701 for processing:

- a) Duly completed Application for Registration and Licensing of a Motor Vehicle (Form R01);
- b) Applicable original identification document of the vehicle owner:
 - i) For individual owner, NRIC (Singaporean/Singapore Permanent Resident (PR)) or Employment/Immigration Pass Card bearing Foreign Identification Number (FIN) issued by the Ministry of Manpower (MOM)/Immigration & Checkpoint Authority of Singapore (ICA) (Foreigner); or
 - ii) For Company/Business/Limited Liability Partnership (LLP)/Limited Partnership (LP), a copy of the Accounting & Corporate Regulatory Authority (ACRA) profile printout of the Company/Business/LLP/LP, which is valid up to 14 days from the date of issue, and NRIC (Singaporean/Singapore PR) or Employment/Immigration Pass Card bearing FIN issued by the MOM/ICA (Foreigner) of the authorised person from the Company/Business/LLP/LP; or
 - iii) For Club/Association/Organisation, a copy of the Registry of Societies profile printout of the Club/Association/Organisation or other certificate issued by the relevant regulating authority and NRIC (Singaporean/Singapore PR) or Employment/Immigration Pass Card bearing FIN issued by the MOM/ICA (Foreigner) of the authorised person from the Club/Association/Organisation;
- c) Original Motor Insurance Cover Note or Certificate of Insurance, covering the full licensing period (i.e. from date of registration to the end of the calendar year);
- d) Notification of Preferential Additional Registration Fee (PARF) benefit/COE rebate (if any). Visit www.onemotoring.com.sg for more information;
- e) Notification of Retained/Bid Vehicle Registration Number (if any);
- f) Notice of Approval with VAC issued;
- g) Valid Inward Cargo Clearance Permit; and
- h) Receipt for the Excise Duty and GST paid (if any).

Total fees payable via Cashier's Order, Cash or NETS:

For Vintage (Normal) Vehicle Scheme

- a) Processing charge of \$25 (before GST) per application (if registration is done at LTA's office);
- b) Registration Fee of \$220;

- c) Additional Registration Fee (ARF), which is calculated as follows¹:

Vehicle OMV	ARF Rate
First \$20,000	100%
Next \$30,000 (i.e. \$20,001 to \$50,000)	140%
Above \$50,000	180%

Example:

The ARF payable for a Vintage (Normal) car with an OMV of \$75,000 will be calculated as follows:

Vehicle OMV (\$75,000)	ARF Rate	ARF Payable
First \$20,000	100%	100% x \$20,000 = \$20,000
Next \$30,000	140%	140% x \$30,000 = \$42,000
Above \$50,000	180%	180% x \$25,000 = \$45,000

Total ARF payable is (\$20,000 + \$42,000 + \$45,000) = **\$107,000**;

- d) Obtain a Certificate of Entitlement (COE) in the appropriate vehicle category. Cars are classified under Category A or Category B:

COE Category	COE obtained on or after February 2014 First Bidding Exercise
A	Cars with engine capacity up to 1,600cc <u>and</u> Maximum Power Output up to 97kW (130bhp)
B	Cars with engine capacity above 1,600cc <u>or</u> Maximum Power Output above 97kW (130bhp)

Alternatively, you can secure a COE under the Open Category (i.e. Category E).

There are 2 COE bidding exercises each month. The bidding exercises usually start on the first Monday and third Monday of the month at 12pm and last for 3 working days. The exercises will usually end on the Wednesday in the same week at 4pm.

¹ For Vintage (Normal) cars registered with COEs obtained from March 2013 tender exercises and onwards. ARF may be waived on the condition that the ownership of the Vintage (Normal) car is not transferred to another party.

You can submit your COE bid, enquire on the bid status and revise your reserve price through the following channels:

Access Channels	Submit Bid	Enquire Bid	Revise Bid
DBS/POSB ATM Tel: 1800-111-1111	Yes		Yes
DBS/POSB Internet Banking (for Companies and Motor Dealers) Tel: 1800-222-2200	Yes	Yes	Yes
UOB Internet Banking (for Companies and Motor Dealers) Tel: 1800-226-6121	Yes	Yes	Yes
Maybank Internet Banking (for Companies and Motor Dealers) Tel: 1800-777-0022	Yes	Yes	Yes
LTA Open Bidding Website (https://ocoe.lta.gov.sg)		Yes	Yes

You can check the current COE information on the ONE.MOTORING website (www.onemotoring.com.sg) or on the MyTransport.SG Mobile App (download the App "MyTransport Singapore" via the Apple App Store or Google Play).

You must have a bank account with the participating banks in order to bid. You can submit the bid by indicating your reserve price, i.e. the maximum amount you are willing to pay for your COE. The minimum reserve price is \$1 and the amount of bid must be in multiples of \$1. Bid submitted cannot be withdrawn or revised downwards.

A fixed deposit of \$10,000 will be deducted from your bank account upon submission of the bid application. There will be an administration fee charged for each bid application and for every subsequent revision.

For more details, you may visit **Demonstration Kit & User Guide** at: www.lta.gov.sg/content/ltaweb/en/ocoe.html

Points to note:

- Unless you are representing a company or organisation, each applicant is permitted only one bid in each bidding exercise.
- COEs in Categories A and B are non-transferable. They are valid for 6 months. Hence, you must use the COE to register your car within 6 months.
- COEs in Category E are transferable once only if the COE is bid under the name of an individual. Category E COEs bid in the name of company and business (including limited liability partnership, club, association, etc.) are not transferable. Category E COEs are valid for 3 months. Hence, you must use the COE to register your car within 3 months.

- Category E TCOE can be used to register any vehicle type (Category E TCOE obtained from May 2017 bidding exercises onwards can no longer be used to register motorcycle/scooter). However, when the vehicle is subsequently deregistered, the COE Rebate granted to the last registered owner would be based on the Quota Premium (QP) of either Category E or its corresponding Category from the same tender exercise, whichever is lower.
 - At the time of registration, a COE of 10 years will be issued to the vehicle.
 - At the time of registration, the difference between the QP and your COE bid deposit is payable. If your deposit is more than the QP, the difference will be used to offset the ARF and Registration Fee payable to register your vehicle.
 - If you are not successful in your bid for a COE, the bid deposit will be automatically refunded to your bank account one working day after the announcement of the bidding results. You may try bidding again in the next COE bidding exercise; and
- e) Road Tax
It is calculated as pay per use, inclusive of weekends and public holidays and based on normal car rate.

Refer to “Tax Structure for Cars” at www.lta.gov.sg under “Roads & Motoring”, “Costs of Owning a Vehicle” for the latest road tax rate.

Alternatively, you can use LTA’s e-Services at www.onemotoring.com.sg to compute the road tax payable – refer to “Road Tax Calculator”.

For Revised Vintage Vehicle Scheme

- a) Processing charge of \$25 (before GST) per application (if registration is done at LTA’s office);
- b) Registration Fee of \$220;
- c) ARF, which is calculated at 10% of the OMV;
- d) COE, which is calculated at 10% of the Prevailing Quota Premium (PQP) of the relevant vehicle quota category applicable at the time of registration:

COE Category	COE obtained on or after February 2014 First Bidding Exercise
A	Cars with engine capacity up to 1,600cc <u>and</u> Maximum Power Output up to 97kW (130bhp)
B	Cars with engine capacity above 1,600cc <u>or</u> Maximum Power Output above 97kW (130bhp)

- e) Road Tax of up to 45 days per calendar year, inclusive of weekends and public holidays, at \$10 per Day Licence for the first 28 days and \$20 per Day Licence for the remaining 17 days.

Step 8

Collect the following from LTA, VRL Service Operations Division, 10 Sin Ming Drive, Singapore 575701 upon registration of the vintage car:

- a) Registration Notification Letter;
- b) Official Receipt; and
- c) Paper Day Licences (pro-rated from the registration date till 31 December of the calendar year).

Step 9

Upon successful registration, a vehicle registration number will be assigned to the vintage car, unless either a retained or bid vehicle registration number is used. The importer may proceed to affix the registration number plates. The vehicle number plates for a car under the Vintage (Normal) Vehicle Scheme will be the same as normal car (i.e. white lettering on a black background). The vehicle number plates for a car under the Revised Vintage Vehicle Scheme will be with white lettering on a red and yellow background, and the vehicle number plates must then be sealed at any LTA-authorized inspection centre within 7 calendar days from the date of registration.

RESTRICTION OF USAGE AND CONDITIONS

Vintage cars registered under the Revised Vintage Vehicle Scheme are restricted up to a maximum of 45 days (inclusive of weekends and public holidays) of usage per calendar year. The first 28 Day Licences cost \$10 each. The remaining 17 Day Licences cost \$20 each. Day Licences can be purchased in advance or on the day of usage from the LTA, VRL Service Operations Division, 10 Sin Ming Drive, Singapore 575701.

If a revised vintage car is registered after 1 January and the number of remaining days of the calendar year is less than 45 days, the number of Day Licences allowed to be purchased will be capped to the number of remaining days (e.g. if a revised vintage car is registered on 1 December, the owner will be able to buy up to 28 Day Licences at \$10 per licence and 3 Day Licences at \$20 per licence).

Original documents (i.e. Motor Insurance Cover Note or Insurance Certificate) substantiating that the vintage car has valid motor insurance coverage for the entire road tax period when renewing the road tax of a Vintage (Normal) car or for the purchasing of Day Licence(s) for a revised vintage car must be produced.

A valid Day Licence must be displayed for each day of usage. Days of usage are inclusive of weekends and public holidays. Day Licences are valid for use only within the calendar year of issuance. Day Licences are non-transferable, non-exchangeable, non-refundable and cannot be carried forward to another calendar year.

Vintage cars cannot be re-registered as other vehicle schemes, such as normal cars, revised off-peak cars, etc.

Vintage cars cannot be placed under lay-up status.

A vintage car must have a valid In-Vehicle Unit (IU) installed and a cashcard with sufficient monetary value inserted into the IU if the car is to be used on an Electronic Road Pricing (ERP)-priced road during the ERP operational hours.

The registered owner of a revised vintage car must apply to LTA for approval before breaking the vehicle number plate seal(s) for repair or for doing other works on the car.

ANNEX A
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SCHEME OVERVIEW

Scheme	Vintage (Normal)	Revised Vintage
Excise Duty (ED)	Waived, but subject to non-transfer condition. If transfer of ownership is required – ED will be payable based on the rate at the point when the car was first registered in Singapore.	20% of OMV
Registration Fee	\$220	\$220
Additional Registration Fee (ARF) ¹	Waived, but subject to non-transfer condition. If transfer of ownership is required – ARF will be payable based on the rate at the point when the car was first registered in Singapore.	10% of OMV
Certificate of Entitlement (COE) ²	For registration – Quota Premium of the respective vehicle quota category successfully bid for. For COE renewal – Prevailing Quota Premium (PQP) of the respective vehicle quota category.	For registration and COE renewal – 10% of the PQP of the respective vehicle quota category.
Road Tax	Pay per use, inclusive of weekends and public holidays, based on normal car rate.	Up to 45 days per calendar year, inclusive of weekends and public holidays, at \$10 per Day Licence for the first 28 days and \$20 per Day Licence for the remaining 17 days.
Insurance	Must have valid motor insurance with at least Third-Party Risk for the entire valid road tax period.	Must have valid motor insurance with at least Third-Party Risk for the day of use.
Number Plate	Same as normal car (white lettering on black background).	White lettering on red and yellow background and must be sealed at any LTA-authorized inspection centre within 7 calendar days from the date of registration.

¹ Non-refundable.

² If a COE is renewed before its expiry, any unused COE will be forfeited.

Scheme	Vintage (Normal)	Revised Vintage
Electronic Road Pricing	Same as normal car.	Same as normal car.
Others	<ul style="list-style-type: none">a) Not allowed to be placed under lay-up status.b) Cannot be re-registered into other vehicle schemes, except Revised Vintage Vehicle Scheme.c) Exemption from compliance with exhaust emission standards and other technical requirements that do not affect safety of the vintage car.	<ul style="list-style-type: none">a) Not allowed to be placed under lay-up status.b) Cannot be re-registered into other vehicle schemes, except Vintage (Normal) Vehicle Scheme.c) Exemption from compliance with exhaust emission standards and other technical requirements that do not affect safety of the vintage car.

Annex B

REGISTRATION DOCUMENTS CHECKLIST

- Check against this list to ensure that you have all the necessary documents to register your vintage car.**
 - Original Manufacturer/Purchase Invoice or foreign vehicle registration documents
 - Duly completed Application for Registration and Licensing of a Motor Vehicle (Form R01)
 - Original identification document of vehicle owner (e.g. NRIC for Singaporean/Singapore PR or Employment/Immigration Pass Card bearing FIN issued by the MOM/ICA for Foreigner)
 - Original Motor Insurance Cover Note or Certificate of Insurance, covering the full licensing period (i.e. from date of registration to the end of the calendar year)
 - Notification of PARF benefit/COE rebate (if any)
 - Notification of Retained/Bid Vehicle Registration Number (if any)
 - Notice of Approval with VAC issued
 - Valid Inward Cargo Clearance Permit
 - Receipt for the Excise Duty and GST paid (if any)
 - Cashier's Order, Cash or NETS payable to LTA
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**If you need assistance, please call LTA's Customer Service hotline at
Tel: 1800-CALL LTA (1800-2255 582)**

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The information contained in this handout is current at the time of printing.
It is subject to change as may be required by the LTA or other relevant authorities.